

CS-20-180  
(Contract Management Use only)  
CONTRACT TRACKING NO.  
CM2692-A2

### CONTRACT APPROVAL FORM

#### CONTRACTOR INFORMATION

Name: AlertChecks, Inc.  
Address: 400 State Road 436, Suite 206 Casselberry FL 32707  
City State Zip  
Contractor's Administrator Name: Max Carrasquillo Title: CEO  
Tel#: (407) 682-5378 Fax: \_\_\_\_\_ Email: mc@alertchecks.com

#### CONTRACT INFORMATION

Contract Name: Agreement for Employee Background Services Contract Value: Varies  
Brief Description: Second amendment extending the performance period for an additional year  
Contract Dates : From: 06/15/19 to: 6/14/2020 Status:  New  Renew  Amend#  WA/Task Order  
How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other \_\_\_\_\_

#### If Processing an Amendment:

Contract #: CM2692 Increase Amount of Existing Contract: Varies  
New Contract Dates: 06/15/2021 to 06/14/2022 TOTAL OR AMENDMENT AMOUNT: Varies

#### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |   |                         |   |
|----|---|-------------------------|---|
| 1. | <u>Ashley Metz</u><br>Department Head Signature                 | <u>4/6/2021</u><br>Date | <u>Human Resources</u><br>Submitting Department             |
| 2. | <u>[Signature]</u><br>Procurement                               | <u>4/6/2021</u><br>Date | <u>Varies by Depts/ OBJ 549081</u><br>Funding Source/Acct # |
| 3. | <u>Megan Diehl</u><br>Office of Management & Budget             | <u>4/6/2021</u><br>Date |   |
| 4. | <u>Michael S. Mullin</u><br>County Attorney/Contract Management | <u>4/9/2021</u><br>Date |   |

Comments: \_\_\_\_\_

#### COUNTY MANAGER – FINAL SIGNATURE APPROVAL

Taco E. Pope AICP 4/9/2021  
Taco Pope Date

#### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department Procurement Office of Management & Budget County Attorney/Contract Management Clerk Finance

**AMENDMENT NO. 2/SECOND EXTENSION TO THE  
AGREEMENT FOR BACKGROUND SCREENING SERVICES**

THIS AMENDMENT made and entered into this 12th day of \_\_\_\_\_ April, 2021 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida**, (hereinafter referred to as "County") and **ALERTCHECKS, INC.**, located at 400 State Road 436, Suite 206, Casselberry, Florida 32707, hereinafter referred to as "Consultant".

**WHEREAS**, the parties entered into an Agreement on June 20, 2019 where the Consultant would provide Background Screening Services; and

**WHEREAS**, the Agreement provided for an initial term beginning on June 15, 2019 and ending on June 14, 2020 with the option to extend the performance period in one (1) year increments upon mutual agreement between both parties so long as the initial performance period and individual extensions combined do not exceed four (4) years; and

**WHEREAS**, the parties previously amended the Agreement extending the performance period from June 15, 2020 to June 14, 2021; and

**WHEREAS**, the parties desire to amend the Agreement extending the performance period for an additional one (1) year period beginning June 15, 2021 and ending June 14, 2022.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Article 4, Term of Agreement, the performance period is hereby extended for one (1) year beginning June 15, 2021 and ending June 14, 2022.
2. All other provisions of said Agreement not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

Taco E. Pope AICP  
 TACO E. POPE, AICP, County Manager  
 Its: Designee  
 Date: 4/9/2021

**ALERTCHECKS, INC.**

Max Carrasquillo  
 By: Max Carrasquillo  
 Its: CEO  
 Date: 4/12/2021